



**The Corporation of the City of Sarnia  
Community Services Division, Parks and Recreation Department**

requires a

**Supervisor, Sports Field Operations**

**Vacancy Number:** 2024-12

**Job Status:** Permanent, Full-time (40 hours per week)

**Union:** [CUPE Local 3690](#)

**Salary Rate:** \$68,515.20-105,414.40 (Group K 2023 rates), along with a competitive benefits package complete with extended health and dental benefits, access to our Employee & Family Assistance Plan (EFAP), and enrollment in OMERS (Ontario Municipal Employees Retirement System) pension plan.

**Closing Date:** This posting will remain open until the vacancy is filled.

### About the City of Sarnia

Located at the mouth of the St. Clair River on the shores of Lake Huron, the community of Sarnia is known for its breathtaking waterfront, pristine beaches and beautiful parks system. Situated on the American border, just a short drive from London, Ontario, the city boasts a host of recreational opportunities, state-of-the-art healthcare, a vibrant cultural scene, and excellent education paired with a high standard of living and mild climate.

Ranked the most affordable medium-sized city in Ontario, Sarnia, with its 72,000 residents, is home to over 1,000 acres of parkland and 40 km of trails in addition to 4 golf courses, 16 art galleries, 6 museums, and 3 theatres across the County. As an organization, the City of Sarnia places a priority on the health and safety of its employees, including a focus on work-life balance through unique vacation and compensatory time offerings, alongside exceptional salaries and benefits including employee and family assistance.

### About the Position

Reporting to the Superintendent of Recreation, this Supervisor, Sports Field Operations is an integral member of the leadership team and is responsible to deliver a wide range of technical services relating to the year-round maintenance of municipal sports fields within our community including high quality turf for all programmed sports fields, and general maintenance and upkeep of these areas. Responsible for overseeing the maintenance, operation, safety, and training of all City sport fields and staff. Including the implementation of maintenance systems and schedules the monitoring of service level standards to ensure service excellence.

### Position Requirements

- Post Secondary diploma in Turf Management plus three (3) years related work experience or equivalent combination of education, training and experience
- Knowledgeable of all aspects of turf management including the related turf/maintenance equipment and service delivery

**Commented [KG1]:** Can we remove "college" and update to "post secondary diploma" in Turf Management...  
This would need to be updated in the JD as well.

- Experienced in a supervisory and leadership role with emphasis on team building skills in a unionized environment
- Thorough working knowledge of all aspects of sports field operations including standard municipal services, service levels, annual maintenance schedules, educational programs, and modernized service delivery opportunities in the context of climate change and evolving community expectations
- Knowledgeable with the meaning of the Occupational Health & Safety Act with extensive understanding of the Ministry of Labour Regulations
- Valid CPR, First Aid training, Class G License with an abstract acceptable to City guidelines

#### Demonstrated Skills and Abilities

- Experienced with leading and managing a diverse team of operating staff to deliver exceptional sports field operations services to the community.
- Proficient in researching, writing, and implementing standard operating procedures, and other requirements of a modernized administrative decision-making framework and facilitating staff training and scheduling.
- Skilled in developing and recommending policies, procedures, and programs for the sports field operations section: staying current and responding to industry trends and changing legislation to ensure a safe, transparent, and accountable work place for all staff to operate in
- Excellent oral and written communication skills and proficiency with related computer software applications

#### How to Apply

Candidates are invited to submit a resume in confidence to [hr@sarnia.ca](mailto:hr@sarnia.ca) with the subject line: **2024-12 – Supervisor, Sports Field Operations by March 7, 2024**. We appreciate all candidates for their interest, however only those selected for an interview will be contacted.

#### Additional Information

The City of Sarnia is an inclusive and equitable Corporation that encourages applications from qualified individuals of all genders, persons with disabilities, members of visible minorities and Indigenous persons. Appropriate accommodations will be provided upon request throughout the hiring process as required by the Accessibility for Ontarians with Disabilities Act (AODA) and the Ontario Human Rights Code. Information received relating to accommodation and diversity will be addressed confidentially.

Personal information is being collected under the authority of the Municipal Act and will be used to determine the qualifications for employment with The Corporation of the City of Sarnia. Questions about this collection should be directed to [hr@sarnia.ca](mailto:hr@sarnia.ca).